

## Washtenaw Community College Comprehensive Report

### UAT 138 Apprenticeship Standard Guidelines (UA 9001)

**Effective Term: Spring/Summer 2025**

#### Course Cover

**College:** Advanced Technologies and Public Service Careers

**Division:** Advanced Technologies and Public Service Careers

**Department:** United Association Department (UAT Only)

**Discipline:** United Association Training

**Course Number:** 138

**Org Number:** 28200

**Full Course Title:** Apprentice Standard Guidelines (UA 9001)

**Transcript Title:** Apprenctic Standrd Guideln 9001

**Is Consultation with other department(s) required:** No

**Publish in the Following:** College Catalog , Time Schedule , Web Page

**Reason for Submission:** Course Change

**Change Information:**

**Course description**

**Outcomes/Assessment**

**Objectives/Evaluation**

**Rationale:** Course updates reflect the current trends and technology in the industry.

**Proposed Start Semester:** Spring/Summer 2025

**Course Description:** In this course, students will be provided with an in-depth look at apprenticeship standards and how they can affect the operation of their training program. This course provides new training directors, coordinators, or Joint Apprenticeship & Training Committee (JATC) members with discussions on the United Association National Guideline Standards, developed by the International Pipe Trades Joint Training Committee, Inc. (IPTJTC), as well as regulations put into place by the U.S. Department of Labor under Title 29 Code of Federal Regulations Part 29 (29 CFR 29) – Labor Standards for Apprenticeship programs and 29 CFR 30 - Equal Employment Opportunity in Apprenticeship. Students will discuss local apprenticeship standards and the differences between state and federal registration agencies. Limited to United Association program participants.

#### Course Credit Hours

**Variable hours:** No

**Credits:** 1.5

**The following Lecture Hour fields are not divisible by 15: Student Min ,Instructor Min**

**Lecture Hours: Instructor: 22.5 Student: 22.5**

**The following Lab fields are not divisible by 15: Student Min, Instructor Min**

**Lab: Instructor: 1.5 Student: 1.5**

**Clinical: Instructor: 0 Student: 0**

**Total Contact Hours: Instructor: 24 Student: 24**

**Repeatable for Credit:** NO

**Grading Methods:** Letter Grades

**Audit**

**Are lectures, labs, or clinicals offered as separate sections?:** NO (same sections)

#### College-Level Reading and Writing

College-level Reading & Writing

## **College-Level Math**

### **Requisites**

#### **General Education**

##### **Degree Attributes**

Below College Level Pre-Reqs

#### **Request Course Transfer**

##### **Proposed For:**

### **Student Learning Outcomes**

1. Identify the fundamental legal framework for the operation of an individual student's local training programs and its compliance with the National Guidelines for Apprenticeship Standards.

#### **Assessment 1**

Assessment Tool: Outcome-related worksheet

Assessment Date: Spring/Summer 2025

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Answer Key

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. Instructors

2. Locate and explain the available online resources through uanet.org, the JATC Bookstore, and the Learning Management System (LMS).

#### **Assessment 1**

Assessment Tool: Outcome-related demonstration

Assessment Date: Spring/Summer 2025

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Departmentally-developed rubric

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. Instructors

3. Analyze local apprenticeship standards for program compliance with regulatory requirements.

#### **Assessment 1**

Assessment Tool: Outcome-related worksheet

Assessment Date: Spring/Summer 2025

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. Instructors

### **Course Objectives**

1. Locate and select course materials from uanet.org to support working in a collaborative manner with apprenticeship standards.

2. Compare and contrast student's individual local training center's apprentice standards to the national guidelines for apprentice standards.
3. Navigate the JATC Bookstore to select materials to support related instruction outlines included in the training facility's apprenticeship.
4. Calculate the cost of training associated with the scholarship agreement.
5. Locate and review the resources available on uanet.org. as they apply to apprenticeship guidelines.
6. Review the online instructional resources on the LMS.
7. Review the CFR parts 29 CFR 29.29 and 29.30 in reference to the National Apprenticeship Act.
8. Identify record-keeping requirements for financial reporting, program reviews, DOL compliance reviews, Employee Benefits Security Administration investigations, and apprentice progress reporting.
9. Calculate the cost of training associated with the Apprenticeship Scholarship Agreement.
10. Evaluate and discuss students' local training program for regulatory/compliance requirements.
11. Identify the sections in the local standards that require edits from the UA Standards Guidelines.

## **New Resources for Course**

### **Course Textbooks/Resources**

Textbooks  
Manuals  
Periodicals  
Software

### **Equipment/Facilities**

<b><u>Reviewer</u></b>	<b><u>Action</u></b>	<b><u>Date</u></b>
<b>Faculty Preparer:</b> <i>Tony Esposito</i>	<i>Faculty Preparer</i>	<i>Feb 05, 2025</i>
<b>Department Chair/Area Director:</b> <i>Marilyn Donham</i>	<i>Recommend Approval</i>	<i>Feb 07, 2025</i>
<b>Dean:</b> <i>Eva Samulski</i>	<i>Recommend Approval</i>	<i>Feb 07, 2025</i>
<b>Curriculum Committee Chair:</b> <i>Randy Van Wagnen</i>	<i>Recommend Approval</i>	<i>Apr 24, 2025</i>
<b>Assessment Committee Chair:</b> <i>Jessica Hale</i>	<i>Recommend Approval</i>	<i>Apr 26, 2025</i>
<b>Vice President for Instruction:</b> <i>Brandon Tucker</i>	<i>Approve</i>	<i>Apr 28, 2025</i>

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### UAT 138 Apprentice Standard Guidelines (UA 9001) Effective Term: Spring/Summer 2019

#### Course Cover

**Division:** Advanced Technologies and Public Service Careers

**Department:** United Association Department

**Discipline:** United Association Training

**Course Number:** 138

**Org Number:** 28200

**Full Course Title:** Apprentice Standard Guidelines (UA 9001)

**Transcript Title:** Apprentic Standrd Guideln 9001

**Is Consultation with other department(s) required:** No

**Publish in the Following:** College Catalog

**Reason for Submission:** New Course

**Change Information:**

**Rationale:** New United Association course

**Proposed Start Semester:** Spring/Summer 2019

**Course Description:** In this course, students take an in-depth look at apprenticeship standards and how they can affect the operation of a United Association local training program. Students will cover the United Association National Guideline Standards developed by the International Pipe Trades Joint Committee as well as regulations put into place by the U.S. Department of Labor under 29 CFR 29.29 and 29 CFR 29. The course will involve group discussions on apprenticeship standards. Limited to United Association program participants.

#### Course Credit Hours

**Variable hours:** No

**Credits:** 1.5

**The following Lecture Hour fields are not divisible by 15: Student Min ,Instructor Min**

**Lecture Hours: Instructor:** 22.5 **Student:** 22.5

**The following Lab fields are not divisible by 15: Student Min, Instructor Min**

**Lab: Instructor:** 1.5 **Student:** 1.5

**Clinical: Instructor:** 0 **Student:** 0

**Total Contact Hours: Instructor:** 24 **Student:** 24

**Repeatable for Credit:** NO

**Grading Methods:** Letter Grades

Audit

**Are lectures, labs, or clinicals offered as separate sections?:** NO (same sections)

#### College-Level Reading and Writing

College-level Reading & Writing

#### College-Level Math

#### Requisites

#### General Education

Degree Attributes

Below College Level Pre-Reqs

#### Request Course Transfer

**Proposed For:****Student Learning Outcomes**

1. Identify the fundamental legal framework for the operation of an individual student's local training programs in comparison to apprenticeship standard sections, found in the National Guidelines for Apprenticeship Standards.

**Assessment 1**

Assessment Tool: Written Exam

Assessment Date: Spring/Summer 2019

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Answer Key

Standard of success to be used for this assessment: 80% of the students will score 100%

Who will score and analyze the data: UA Training Coordinator

2. Compare and contrast national guidelines for apprenticeship standard sections to currently practiced standards of apprenticeship.

**Assessment 1**

Assessment Tool: Presentation

Assessment Date: Spring/Summer 2019

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Observation checklist

Standard of success to be used for this assessment: 80% of the students will score 100%

Who will score and analyze the data: UA Training Coordinator

**Course Objectives**

1. Locate and select course materials from uanet.org to support working in a collaborative manner with apprenticeship standards.
2. Compare and contrast student's individual local training center's apprentice standards to the national guidelines for apprentice standards.
3. Interpret work process schedules for each of the trades per student's local training center.
4. Navigate the Joint Apprenticeship & Training Committee (JATC) Bookstore to select materials to support related instruction outlines included in the training facility's apprenticeship.
5. Evaluate their own training facility program for compliance with regulatory requirements.
6. Identify record-keeping requirements for financial reporting, program reviews, Department of Labor compliance reviews, Employee Benefits Security Administration investigations, and apprentice progress reporting.
7. Calculate the cost of training associated with the scholarship agreement.

**New Resources for Course****Course Textbooks/Resources**

Textbooks

Manuals

Periodicals

Software

**Equipment/Facilities****Reviewer****Faculty Preparer:**

*Tony Esposito*

**Action**

*Faculty Preparer*

**Date**

*Dec 19, 2018*

**Department Chair/Area Director:**

<i>Marilyn Donham</i>	<i>Recommend Approval</i>	<i>Jan 03, 2019</i>
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**Dean:**

<i>Brandon Tucker</i>	<i>Recommend Approval</i>	<i>Jan 16, 2019</i>
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**Curriculum Committee Chair:**

<i>Lisa Veasey</i>	<i>Recommend Approval</i>	<i>Apr 25, 2019</i>
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**Assessment Committee Chair:**

<i>Shawn Deron</i>	<i>Recommend Approval</i>	<i>Apr 29, 2019</i>
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**Vice President for Instruction:**

<i>Kimberly Hurns</i>	<i>Approve</i>	<i>Apr 29, 2019</i>
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