

UAT 144: LEGAL ISSUES AND FIDUCIARY RESPONSIBILITIES OF AN APPRENTICESHIP PROGRAM (UA 9003)

History

1. Dec 4, 2025 by Sera Bird (sabird)

Viewing: UAT 144 : Legal Issues and Fiduciary Responsibilities of an Apprenticeship Program (UA 9003)

Last approved: 2025-12-04T08:04:46Z

Last edit: 2025-11-05T19:57:15Z

Effective Term

Winter 2026

Rationale and proposal summary

Update to UA course reflecting current technologies and trends in the industry.

Course Cover

Full Course Title

Legal Issues and Fiduciary Responsibilities of an Apprenticeship Program (UA 9003)

Transcript Title

Legal Iss & Fiduc Respon 9003

Subject Code

UAT - United Association Training

Course Number

144

Department

United Assoc Dept (UAT Only) (UATD)

Banner Division

ATP

Division/College

Adv Tech/Public Serv Careers (AT)

Org Code

28200

Course Description

In this course, students will examine the legal and fiduciary responsibilities that exist when operating a jointly-managed United Association (UA) training program. Discussions will be held on trust documents, legal documentation, prohibited transactions, and limited usage of grants. Other topics covered will include state and federal employment laws, Civil Rights Act, discrimination and harassment, and the Americans with Disabilities Act, which relate to apprenticeship program operation. The title of this course was previously Legal Issues and Fiduciary Responsibilities (UA 9003). Limited to United Association program participants.

Has this course been approved for online or online blended?

Yes

Grading method

Standard Letter, Audit

CIP Code

469999 - Construction Trades, Other.

Occupational Indicator

Yes

ACS Code

130

Degree Attributes

BCL - Below College Level Pre-Reqs

Credit hours, contact hours, repeatability

Repeatable for additional credit

No

Course credits

1.5

Lecture contact hours

22.5

Lab contact hours

1.5

Total Contact Hours

24

Expected Total Contact Hours

24

Prerequisites and prerequisite skill levels

College-Level Math

No Level Required

College-Level Reading and Writing

College-level Reading and Writing

Approved Level I Prerequisite:

Academic Reading and Writing Levels of 6

Is concurrent enrollment an option for this prerequisite?

No

Course Assessment Plan

Learning Outcome

Outcome

Identify the sources of regulations that affect the administration of Apprenticeship Programs.

Assessment #1

Assessment Tool

Outcome-related exam questions

Anticipated Next Assessment Year

2025

Anticipated Next Assessment Term

Summer

Assessment Cycle

Every Three Years

Anticipated assessment population

All students from all sections

How the assessment will be scored

Answer key

Who does the scoring?

U.A. instructors

Standard of success

80% of the students will score 80% or higher.

Assessment #2

Learning Outcome

Outcome

Identify the responsibilities of fiduciaries in accordance with Taft-Hartley Funds.

Assessment #1

Assessment Tool

Outcome-related exam questions

Anticipated Next Assessment Year

2025

Anticipated Next Assessment Term

Summer

Assessment Cycle

Every Three Years

Anticipated assessment population

All students from all sections

How the assessment will be scored

Answer key

Who does the scoring?

U.A. instructors

Standard of success

80% of the students will score 80% or higher.

Assessment #2

Learning Outcome

Outcome

Identify and explain the legally recommended Joint Apprenticeship Training Committee (JATC) policies, procedures, and deficiencies that may exist in their local program.

Assessment #1

Assessment Tool

Presentation

Anticipated Next Assessment Year

2025

Anticipated Next Assessment Term

Summer

Assessment Cycle

Every Three Years

Anticipated assessment population

All students from all sections

How the assessment will be scored

Departmentally-developed rubric

Who does the scoring?

U.A. instructors

Standard of success

80% of the students will score 80% or higher.

Assessment #2

Learning Outcome

Outcome

Identify Department of Labor (DOL) guidelines and prohibited transactions as applied to United Association Training.

Assessment #1

Assessment Tool

Outcome-related exam questions

Anticipated Next Assessment Year

2025

Anticipated Next Assessment Term

Summer

Assessment Cycle

Every Three Years

Anticipated assessment population

All students from all sections

How the assessment will be scored

Answer key

Who does the scoring?

U.A. instructors

Standard of success

80% of the students will score 80% or higher.

Assessment #2

Course Objectives

Objective(s)	
1.	Compare and contrast each student's individual apprenticeship program and fiduciary responsibilities.
2.	Identify JATC policy and procedure deficiencies that may exist in the student's local program.

3. Locate sources needed for regulations that affect administration of apprenticeship programs.
4. Review Tart-Hartley funds with special attention to the fiduciary responsibility and insurance issues when operating a United Association Training Program.
5. Identify Department of Labor guidelines and CFR 29 and 30 (Equal Employment Opportunity in Apprenticeship and Training) as it applies to the United Association Apprenticeship application process.
6. Identify trust documents and legal documentation procedures necessary for JATC meetings as required.
7. Review federal and student specific state employment laws, Civil Rights Act, discrimination and harassment policies, and the Americans with Disabilities Act, relating to apprenticeship program operations.
8. Discuss how to adjust and finance adaptation of standards to local training program deficiencies.
9. Discuss the roles of fiduciaries and the responsibilities of trustees of the JATC.
10. Discuss "Party-In-Interest."
11. Navigate DOL resources and guidance memos.
12. Discern situations to identify prohibited transactions.
13. Discuss how to adjust and finance adaptation of standards to address local training program deficiencies.

General Education Area(s)

Area 1: Writing

No

Area 2: 2nd Writing or Communication/Speech

No

Area 3: Mathematics

No

Area 4: Natural Science

No

Area 5: Social and Behavioral Science

No

Area 6: Arts and Humanities

No

MTA General Education

No

Review

Is conditional approval requested?

No

Is this course currently conditionally approved, and you are now submitting it for full approval?

No

Key: 8794

Washtenaw Community College Comprehensive Report

UAT 144 Legal Issues and Fiduciary Responsibilities (UA 9003)

Effective Term: Fall 2020

Course Cover

Division: Advanced Technologies and Public Service Careers

Department: United Association Department

Discipline: United Association Training

Course Number: 144

Org Number: 28200

Full Course Title: Legal Issues and Fiduciary Responsibilities (UA 9003)

Transcript Title: Legal Iss & Fiduc Respon 9003

Is Consultation with other department(s) required: No

Publish in the Following: College Catalog

Reason for Submission: Course Change

Change Information:

Consultation with all departments affected by this course is required.

Outcomes/Assessment

Objectives/Evaluation

Rationale: Updated United Association course

Proposed Start Semester: Fall 2020

Course Description: In this course, students will examine the legal and fiduciary responsibilities that exist when operating a jointly-managed United Association (UA) training program. Discussions will be held on trust documents, legal documentation, prohibited transactions, and limited usage of grants. Other topics covered will include state and federal employment laws, Civil Rights Act, discrimination and harassment, and the Americans with Disabilities Act, which relate to apprenticeship program operation. Limited to United Association program participants.

Course Credit Hours

Variable hours: No

Credits: 1.5

The following Lecture Hour fields are not divisible by 15: Student Min ,Instructor Min

Lecture Hours: Instructor: 22.5 **Student:** 22.5

The following Lab fields are not divisible by 15: Student Min, Instructor Min

Lab: Instructor: 1.5 **Student:** 1.5

Clinical: Instructor: 0 **Student:** 0

Total Contact Hours: Instructor: 24 **Student:** 24

Repeatable for Credit: NO

Grading Methods: Letter Grades

Audit

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

College-level Reading & Writing

College-Level Math

Requisites

General Education

Degree Attributes

Below College Level Pre-Reqs

Request Course Transfer

Proposed For:

Student Learning Outcomes

1. Identify the sources of regulations that affect the administration of Apprenticeship Programs.

Assessment 1

Assessment Tool: Outcome-related written exam questions

Assessment Date: Fall 2020

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

2. Define fiduciaries, and identify the responsibilities of fiduciaries in accordance with Taft-Hartley Funds.

Assessment 1

Assessment Tool: Outcome-related written exam questions

Assessment Date: Fall 2020

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

3. Identify and explain the legally recommended Joint Apprenticeship Training Committee (JATC) policies and procedures as well as identify deficiencies that may exist in the student's Training Center.

Assessment 1

Assessment Tool: Presentation

Assessment Date: Fall 2020

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Departmentally-developed rubric

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

4. Identify Department of Labor (DOL) guidelines and prohibited transactions as is applies to United Association Training.

Assessment 1

Assessment Tool: Outcome-related written exam questions

Assessment Date: Fall 2020

Assessment Cycle: Every Three Years

Course section(s)/other population: All
 Number students to be assessed: All
 How the assessment will be scored: Answer key
 Standard of success to be used for this assessment: 80% of the students will score 80% or higher.
 Who will score and analyze the data: U.A. instructors

Course Objectives

1. Compare and contrast each student's individual apprenticeship program and fiduciary responsibilities.
2. Identify JATC policy and procedure deficiencies that may exist in the student's local program.
3. Locate sources needed for regulations that affect administration of apprenticeship programs.
4. Review Tart-Hartley funds with special attention to the fiduciary responsibility and insurance issues when operating a United Association Training Program.
5. Identify Department of Labor guidelines and CFR 29 and 30 (Equal Employment Opportunity in Apprenticeship and Training) as it applies to the United Association Apprenticeship application process.
6. Identify trust documents and legal documentation procedures necessary for JATC meetings as required.
7. Review federal and student specific state employment laws, Civil Rights Act, discrimination and harassment policies, and the Americans with Disabilities Act, relating to apprenticeship program operations.
8. Discuss how to adjust and finance adaptation of standards to local training program deficiencies.
9. Discuss the roles of fiduciaries and the responsibilities of trustees of the JATC.
10. Discuss "Party-In-Interest."
11. Navigate DOL resources and guidance memos.
12. Discern situations to identify prohibited transactions.

New Resources for Course

Course Textbooks/Resources

Textbooks
 Manuals
 Periodicals
 Software

Equipment/Facilities

<u>Reviewer</u>	<u>Action</u>	<u>Date</u>
Faculty Preparer: <i>Tony Esposito</i>	<i>Faculty Preparer</i>	<i>May 05, 2020</i>
Department Chair/Area Director: <i>Marilyn Donham</i>	<i>Recommend Approval</i>	<i>May 07, 2020</i>
Dean: <i>Jimmie Baber</i>	<i>Recommend Approval</i>	<i>May 27, 2020</i>
Curriculum Committee Chair: <i>Lisa Veasey</i>	<i>Recommend Approval</i>	<i>Jun 19, 2020</i>
Assessment Committee Chair: <i>Shawn Deron</i>	<i>Recommend Approval</i>	<i>Jun 23, 2020</i>
Vice President for Instruction: <i>Kimberly Hurns</i>	<i>Approve</i>	<i>Jul 06, 2020</i>